



OVERNIGHT TRAVEL POLICY
(Instruction)

OVERNIGHT TRAVEL POLICY

- A. All student trips, organized and planned through the schools which extend overnight must have prior approval of the School Committee, as reference see Policy 7.320.
- B. A detailed itinerary and projected costs for an activity to be approved must be submitted by the teacher or sponsor to the Superintendent or his designee for submission of School Committee approval no less than 6 weeks prior to the trip.
- C. The School Committee reserves the right to rescind approval of previously approved trips should circumstances warrant.
- D. All School Personnel who organize trips that are not approved by School Committee are responsible for recognizing and must follow the Massachusetts Conflict of Interest Laws. Should questions arise consultation should be with the Massachusetts State Ethics Commission.

Legal Reference:
MGL c. 268a

Approved: June 25, 2103
Approved 10.9.18